

Neighbourhood Planning

Application to designate a Neighbourhood Area



Town and Country Planning Act 1990
Neighbourhood Planning (General) Regulations 2012, (Amendments)
Regulations 2015 and 2016

Before completing this form, please read our Frequently Asked Questions document and the guidance notes below

Within South Cambridgeshire District only Parish Councils can apply for Neighbourhood Area designation. These will be the 'qualifying body' in this District – a term used in the regulations for Neighbourhood Planning. As the Local Planning Authority, South Cambridgeshire District Council (the Council) may need to undertake various periods of statutory consultation on your proposals.

Data Protection and Freedom of Information

Information in this form will be used solely for statutory Neighbourhood Planning consultations. Information, including names and contact information, will be available to view on the Council's website. By submitting this response form you are agreeing to these conditions.

If you need help to complete this form please call 01954 713182 or email Neighbourhood.Planning@scambs.gov.uk.

Please complete this form using information and contact details we can publish on our website

1 Name of parish (or lead parish where there is more than one).
Where there is no parish council in place to make this application, please contact the Council for assistance in applying to designate a Neighbourhood Forum

BABRAHAM

2 Address

3 Contact name & position

ROBERT ATTWOOD - PARISH COUNCILLOR

4 Telephone number

5 E-mail

~~attwood@babraham-village.net~~ robert.attwood@babraham-village.net

6 Additional parish contact details
If applicable, please list all parishes involved in this application and provide contact details for the clerks of each.

7 Name of Neighbourhood Area
In many cases this will reflect the name of the parish/es it covers

PARISH BOUNDARY

8 Proposed Neighbourhood Area
The parish boundary might provide a good basis for a Neighbourhood Area but this is not obligatory. You must state why you consider the boundary you have proposed appropriate for designation. Without this information, your application cannot be processed.

Also, you must provide an Ordnance Survey Map showing clearly the boundary of the proposed Neighbourhood Area. Your application cannot be processed without a map. If you need help to prepare a map please contact Neighbourhood.Planning@scambs.gov.uk or call 01954 713182

We would like to have the Babraham Parish as our boundary. A map is provided here.

9 Local publicity about your proposal to prepare a Neighbourhood Plan
Please tell us what you have done so far to let your local community (e.g. residents, landowners, businesses) know you are considering preparing a Neighbourhood Plan for the proposed neighbourhood area. For example have you run public events, placed articles in the local press, made efforts to reach isolated residents?

All the residents have had information via newsletter/website and updates at P.C. meetings. All landowners/Businesses are on our "Steamie Group" and are all up to date. The Newsletter goes to all in the Parish.

10 Declaration
I/we hereby declare that this parish council is a constituted parish council and is the qualifying body to act in this context. Local contact information is enclosed and/or being sent electronically

Where relevant, please ensure all other parishes involved have signed this application form. Continue on another sheet if necessary

Name: ROBERT ATTWOOD
Signature:
Parish (lead parish where there is more than one):
Date (dd/mm/yy): 25/04/2018

Name:
Signature:
Parish:
Date (dd/mm/yy):

Guidance Note – please read the ‘Frequently Asked Questions’ before completing this form

Application for Neighbourhood Area designation

This is the first formal step in the development of a Neighbourhood Plan – a Neighbourhood Area must be designated before a Neighbourhood Plan can be developed. We recommend discussing your objectives with Council officers prior to completing this form, to ascertain whether this is the most appropriate vehicle for you and what support is available to develop your Plan. Working with neighbouring parishes with similar issues could reduce the workload and increase the pool of expertise and knowledge needed for the production of a Neighbourhood Plan.

Community engagement and consultation may need to take place before making an application to designate a Neighbourhood Area. Does the local community support the production of a Neighbourhood Plan? What are the issues as they see them? What Neighbourhood Area boundary options have they been given? Have they expressed a preference? Details of this community engagement should be detailed in Question 9.

Qualifying Body (sometimes referred to as the 'relevant body')

Applications must include a statement confirming that the parish council is the qualifying body.
Your application is not complete without this information.

Areas with no parish council

Parish meetings can either get involved with the Neighbourhood Planning in an adjoining parish or apply to the Council to be designated as a Neighbourhood Forum, which can prepare its own Plan. If you think this applies to you, please contact the Council for assistance.

Filling out the form

South Cambridgeshire District Council has prepared this form to make it simple to apply for Area Designation. The contact address used on this form should be the main contact for future communication on the Neighbourhood Plan. Please be aware when completing the form that the information given may need to be published online.

Map of the Area

If you need help to prepare a map showing the Neighbourhood Area please contact Neighbourhood.Planning@scambs.gov.uk or call 01954 713182.

Your application is not complete without this information.

What happens next?

Please read the Frequently Asked Questions document which is on our website for the process that is followed by our Council when designating a neighbourhood area.

Checklist - have you...?

- Signed the declaration
- Included a map of the nominated Neighbourhood Area

Completed forms should be returned to:

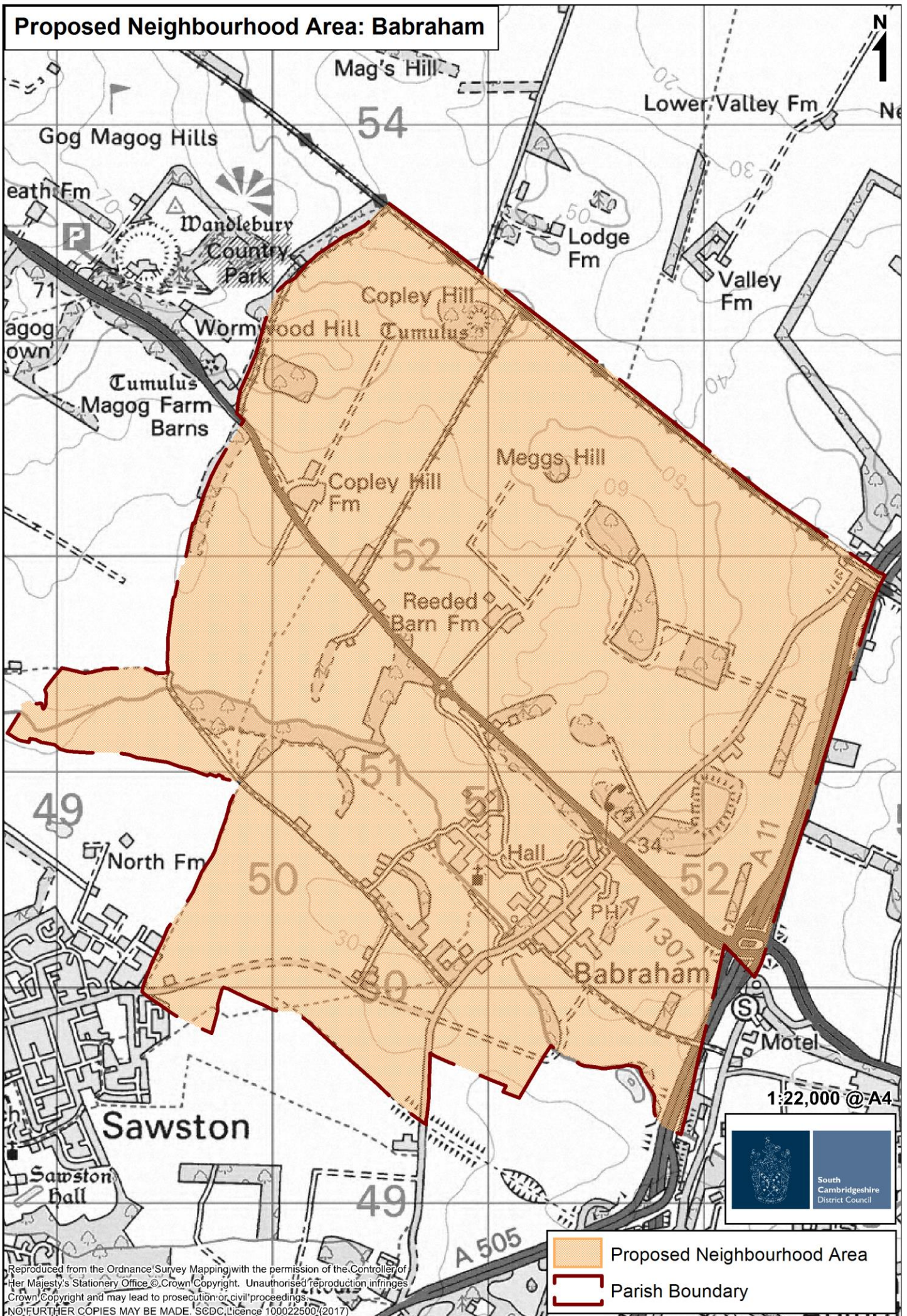
Neighbourhood Planning
Planning Policy Team
Planning and New Communities
South Cambridgeshire District Council
South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridgeshire
CB23 6EA

This is a statement to
say that Babraham Parish
Council is the qualifying
body applying for the
designated area for
our Neighbourhood Plan.



Babraham Parish Council.
R. Attwood.



Proposed Neighbourhood Area: Babraham



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	Proposed Neighbourhood Area
	Parish Boundary

